INFORMATION ABOUT ORAL PRESENTATIONS

In the IAYMH Conference Program, oral presentations are normally scheduled in sessions of 4-6 papers. For these streams, each paper is allocated 15 minutes for the presentation and approximately 5 mins for questions.

IAYMH supports the use of PowerPoint for oral presentations.

Preparation of your PowerPoint Presentation:

- Select the key points only for each of your PowerPoint slides. Keep the amount of information on each slide to a minimum
- Use a standard font such as Calibri, Times New Roman, Ariel or Tahoma, and a relatively large font size so that the information is readable from the back of a large room
- While you can insert images directly into your PowerPoint presentation, try to keep these to a minimum. Images that are created at a dpi setting higher than 75 dpi are not necessary and will only increase the file size of your presentation. JPG images are the preferred file format for inserted images
- The use of animation should also be restricted. Although animation can enliven an otherwise dull presentation, it may also be distracting and annoying. If you plan to animate various components in your presentation (slide titles, graphic elements, bulleted text, etc), try to be as consistent as possible
- As a rule of thumb, the number of slides in your presentation should be less than the presentation time allowed e.g. 10 slides for a 15 minute presentation allows you to speak for 1.5 minutes for each slide while 5 slides for an interactive paper session allows you to speak for same amount per slide
- Practice your presentation to check on clarity of ideas and timing